



DEPARTMENT OF THE ARMY

MEMORANDUM FOR U.S. Army Reserve G-1, Incentives Branch, 4710 Knox St, Fort Bragg, NC 28310

SUBJECT: Commander's Concurrence for the Officer Retention Bonus

1. As the current Commander, I acknowledge that \_\_\_\_\_ is requesting a bonus to remain in their current AOC/MOS of \_\_\_\_\_. I concur with this request and agree to keep the Soldier in a valid position for the full term of the bonus.
2. I have informed \_\_\_\_\_ that they cannot voluntarily transfer or mobilize outside of their incentivized AOC/MOS for the full term of the bonus obligation. In addition, I have informed them that they cannot resign their commission during their bonus obligation.
3. \_\_\_\_\_ has reviewed the initial eligibility criteria and fully understands the bonus agreement. Furthermore, we both understand that completion of the bonus request and this memorandum is not a guarantee that the bonus will be approved. All bonuses are subject to the availability of funding.
4. The point of contact for this memorandum is the undersigned at \_\_\_\_\_ (phone) or \_\_\_\_\_(email).